

ISM-PHILADELPHIA CALL FOR SPEAKERS

The Institute for Supply Management-Philadelphia Programs Committee seeks speakers for its monthly Dinner Meetings.

ISM-Philadelphia members and interested individuals are invited to share their wisdom and expertise on Supply Management related topics.

Potential topics include – but are not limited to – Supplier Performance and Metrics, Cost Savings / Analysis, Supplier Diversity, World Class Procurement Processes and Organization, Category Specific Procurement topics, Strategic Sourcing, Negotiating, Procurement Contracts, etc.

Presenters are encouraged to use PowerPoint slides (ISM-Philadelphia will provide a computer and AV equipment), provide minimal handouts if desired, and allow time for audience questions. All sessions are 60 minutes in length, including Q&A.

Available dates include:

Oct 8, 2015	Feb 11, 2016
Nov 12, 2015	April 14, 2016
Dec 16, 2015	May 12, 2016
Jan 14, 2016	

Please complete the presentation proposal found below and submit to office@ism-phila.org, by **September 14, 2015**, Attention Program Director. All submissions should include a description of the session with your name, affiliations and bio. Your presentation summary (100-words maximum) will be used by the committee in developing the program.

Please Note:

- All submissions will be reviewed by the Program Chair for appropriateness
- ISM-Philadelphia reserves the right to request changes in the content and to edit the title
- ISM-Philadelphia reserves the right to reproduce and distribute all presentation proceedings
- The Dinner Meeting registration will be waived for presenters who are not ISM-Philadelphia members.
- Presenters are responsible for making their own travel arrangements and any costs incurred with those arrangements
- Presenters may be required to submit presentation materials electronically one (1) week prior to Dinner Meeting
- Presentation date assignments are determined by ISM-Philadelphia; however, every effort will be made to accommodate a specific date request

2015-16 ISM-Philadelphia Dinner Meeting Presentation Proposal

Name(s):	
Address:	
E-mail:	
Phone:	

Presentation Title & Subject:

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Presentation Summary (100 word maximum – please attach a word document if you need more space):

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Biographical Information:

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Previous Speaking and/or Training Experience:

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Please submit completed form to office@ism-phila.org, Attn: Programs Director